Point in Time Count – Cheat Sheet

**What To Bring:**
- Comfortable Clothing
- Umbrella
- Surveys (Electronic or Paper)
- Information about local shelters or services
- Pen
- Emergency Contact Information
- Flashlight
- Umbrella

**Sample Script:**

Hello, my name is __________, and I am helping (PIT Lead Agency) conduct a short survey of our community.

We would like to learn more about people experiencing homelessness to see what services are needed to end homelessness in our community.

This survey is voluntary and confidential. I will protect and respect your privacy. If you are uncomfortable answering any of the questions, you don’t have to answer them.

Would you be willing to answer some questions?

<table>
<thead>
<tr>
<th>Who To Count (Unsheltered)</th>
<th>Who NOT to Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals and Families living:</td>
<td>Individuals and Families living:</td>
</tr>
<tr>
<td>✓ On the Street</td>
<td>✓ In Shelters (Emergency, Transitional or Domestic Violence)</td>
</tr>
<tr>
<td>✓ In abandoned Buildings</td>
<td>✓ Hotel</td>
</tr>
<tr>
<td>✓ In Vehicles</td>
<td>✓ Housing (even if doubled up with Family/Friends)</td>
</tr>
<tr>
<td>✓ In Tents</td>
<td>✓ Public parks</td>
</tr>
<tr>
<td>✓ Public parks</td>
<td>✓ In the woods</td>
</tr>
<tr>
<td>✓ In the woods</td>
<td>✓ Airports, Bus Depots, etc.</td>
</tr>
</tbody>
</table>

**Safety**

- ✓ Always work in teams
- ✓ Leave valuables behind
- ✓ Be respectful of space
- ✓ Don’t approach someone if you don’t feel comfortable
- ✓ Be sincere and caring
- ✓ Don’t offer anything you can’t provide
- ✓ Know emergency numbers
- ✓ It’s voluntary – Don’t force anyone to participate
- ✓ Don’t give money or rides